

**Greater Ward One Waterworks District Minutes**  
**November 18, 2024**  
**This Institution is an equal opportunity provider and employer.**

The Board of Commissioners for the Greater Ward One Waterworks District held their meeting Monday, November 18, 2024 at the water office on Haddox Road. Those present were: F.J. Armond, President; Kyle Warner, Vice-President. Commissioners: John Sutton, Paula Griswold, and Patrick Ryan. Guest: Bob Myers, Engineer

The meeting was opened with prayer.

Secretary, Kathy Farris read the minutes from the September 9, 2024 meeting. Paula Griswold made motion to accept the minutes as read. Patrick Ryan seconded. All in favor; none opposed.

Sanitary Survey: FJ Armond reported all areas of concern were addressed and cleared by Louisiana Department of Health (LDH), with the exception of plugging the Collins Well. LDH has given Greater Ward One an extension date of December 12, 2025 to complete.

Office Well Update: The board reviewed the \$55,125.45 estimate provided by Continental Drilling to pull the pump, re-screen, and reassemble. The project is set to begin shortly after the first of the year. Patrick Ryan made a motion to proceed. Kyle Warner seconded the motion. All in favor; none opposed.

New Well Site: The board discussed the imperative need of a site in which to drill another well to be able to supply the needs of the community. A search is ongoing for a suitable site.

2025 Budget: The board reviewed the 2025 budget with an estimated income of \$ 879,000 and expenses of \$770,000. Paula Griswold made a motion to accept. Patrick Ryan seconded the motion. All in favor; none opposed.

Business Continuity Plan: The board reviewed the plan and a motion to accept was made by Paula Griswold and seconded by Kyle Warner. All in favor; none opposed.

Office Telephone System: Tabled for the January 2025 meeting.

Maintenance Assistant: FJ Armond has a candidate that he would like to hire. This person will also attend classes held by Louisiana Rural Water in a 2-year Apprenticeship Program which will enable him upon completion, to become a Level 2 Operator. The board unanimously agreed to hire right away.

Office Generator Maintenance Agreement: FJ Armond presented the board with a quote from Nixon Power to perform annual maintenance on the office smaller generator. Paula Griswold made motion to proceed and Patrick Ryan seconded the motion. All in favor; none opposed.

The Board reviewed the Year-to-Date financial reports including, Balance Sheet, Profit & Loss, and Profit & Loss Budget vs Actual.

Paula Griswold and Patrick Ryan reviewed and approved invoices.

Our next regular meeting will be held Monday January 6, 2025 at the office on Haddox Road.

There was no further business. Paula Griswold made a motion to adjourn and Patrick Ryan seconded the motion. All in favor; none opposed.

Kathy Farris  
Secretary