

**Greater Ward One Waterworks District Minutes**  
**August 28, 2023**  
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The Board of Commissioners for the Greater Ward One Waterworks District held their meeting Monday, August 28, 2023 at the water office on Haddox Road. Those present were: F.J, Armond, President; Commissioners: Don Hogan, Paula Griswold, Patrick Ryan and Secretary Kathy Farris. Guest: Bob Myers, Engineer Absent: Kyle Warner

The meeting was opened with prayer.

The Secretary read the minutes from the July 10, 2023 meeting. Paula Griswold made a motion to accept the minutes as printed and Don Hogan seconded the motion. All in favor; none opposed.

The Agenda was amended to include Hi-Tech Quote and Lead Line Service Inventory Regulation update. Don Hogan made motion to accept the amended agenda and Paula Griswold seconded the motion. All in favor; none opposed.

Rate Study Report by LRWA: David Ryals with Louisiana Rural Water Association was unable to attend due to his work load; however; this will be addressed at a later date.

Collins Well Update: Engineer, Bob Myers said the screen is in and Continental Well Drilling will be moving on-site on August 30, 2023. Work will begin September 4, 2023.

Office Well Update: FJ Armond report a power surge caused blown fuses and damaged the well pump motor. The motor was pulled and replaced with a spare motor that was on hand. The pump was sent for repair at a cost of \$7,339.00. An insurance claim as been submitted and is pending approval.

Douglas Well Update: A decision was made by the board to purchase a spare 150 hp motor for the well. After having received 3 quotes, we went with the best quote and purchased at a cost of \$20,031.00 from Delta Process Equipment, a DXP Company. The board discussed purchasing and installing a digital flow meter for this well. Bob Myers recommended the digital 4000 meter. Don Hogan made motion to go ahead with the purchase and Paula Griswold seconded the motion. All in favor; none opposed.

Insurance Renewal: FJ Armond reported the insurance is set to renew September 28, 2023. FJ Armond provided documentation to the board showing the items that were insured as well as indicating two additional motors will be added to the schedule.

Hi-Tech Computers: Kathy Farris, secretary provided the board with a quote from Hi-Tech Computers to purchase a desktop computer as well as a laptop for FJ Armond. Included in the quote is Hardware, Professional Services to install, ProIT Complete Care Services and MSA Onboarding at a total cost of \$7,008.80. Paula Griswold made motion to go ahead with purchase and Don Hogan seconded the motion. All in favor; none opposed.

**Lead Line Service Inventory:** As part of the Lead and Copper Rule Revisions (LCRR), the EPA requires that all community water systems (CWSs) and non-transient non-community (NTNC) water systems develop an inventory of all service line connections, regardless of ownership. Systems must prepare and submit an inventory that includes the system-owned and customer-owned portions of all service lines in the system's distribution system to the Louisiana Department of Health (LDH) by October 16, 2024. Bob Myers, Engineer advised lines laid and homes built before 1988 are subject to lead inspection. Greater Ward One is confident there is no lead from mains to meters; however; regulations state water companies must dig two feet behind customers meter to determine if their service line is lead. Bob is meeting with a software company to aid us in determining homes that are applicable to this regulation and will report back to FJ Armond his findings.

The board reviewed the latest Financial Reports which included Balance Sheet, YTD Profit & Loss, and YTD Profit & Loss Budget vs Actual.

Commissioners Paula Griswold and Patrick Ryan reviewed and approved invoices.

A special budget meeting will be held October 2, 2023.

There was no further business. Paula Griswold made a motion to adjourn and Don Hogan seconded the motion. All in favor; none opposed.